



Application for Full Birth Certificate

CAS 51

USE THIS FORM ONLY TO ORDER CERTIFICATES THROUGH THE PUBLIC SEARCH ROOM

PLEASE COMPLETE SECTIONS A-E IN BLOCK CAPITALS BEFORE TAKING YOUR APPLICATION TO THE TILLS

A HOW MANY COPIES DO YOU REQUIRE (extra certificates are £6.50 each)

For purposes of detection and prevention of crime, information relating to this application may be passed on to other Government departments or law enforcement agencies

Entry No.
Taken out by
for office use only

TICK THE APPROPRIATE BOXES FOR QUESTIONS 1-3

- 1 POSTED within 4 working days, first class post £6.50
- 2 COLLECTION after 11am on the fourth working day £6.50 (on production of your receipt)
- 3 24 HOURS for a fee of £22.50 (COLLECTION)

4 Are you applying for your own certificate?

If not please state your relationship to the person whom the certificate relates

5 Explain your reasons for wanting a certificate

Please note that details supplied in section B will NOT be checked against the entry to which section C refers. If you are unsure that you have found the correct entry see the back of this form.

B Birth details

Surname at Birth
Forenames
Date of Birth
Place of Birth
Father's Surname
Father's Forenames
Mother's Maiden Surname
Mother's Forenames

E APPLICANT DETAILS

NAME
ADDRESS
SIGNATURE
TEL. No DATE

PLEASE REFER TO THE RED INDEX BOOKS TO COMPLETE THIS SECTION

C

1837 - 1983	YEAR	QUARTER	DISTRICT	VOL.	PAGE.(Number following VOL.)
1984 - 1992	YEAR	DISTRICT	REG	VOL.	PAGE.(Number following VOL.)
1993 ONWARDS	YEAR	DISTRICT Name and No.	REG No.	ENT No.	DOR

IMPORTANT
DO NOT FORGET TO REPEAT THE NAME AND THE INDEX DETAILS BELOW (SEE SECTIONS B-C)

D

SURNAME AT BIRTH	FORENAMES
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1837 - 1983	YEAR	QUARTER	DISTRICT	VOL.	PAGE.(Number following VOL.)
1984 - 1992	YEAR	DISTRICT	REG	VOL.	PAGE.(Number following VOL.)
1993 ONWARDS	YEAR	DISTRICT Name and No.	REG No.	ENT No.	DOR

ONLY USE THIS SIDE IF YOU ARE UNSURE THAT YOU HAVE THE CORRECT ENTRY

If, after completing the other side of this form, you are in doubt as to whether you have found the right entry, ask at the Customer Service Desk for leaflet CAS 62. Then, if you require reference(s) to be checked, fill in any space(s) below, where you are sure of the information.

A CERTIFICATE WILL BE PRODUCED ONLY IF THE PARTICULARS IN THE BIRTH RECORD AGREE PRECISELY WITH THOSE ENTERED BELOW. DETAILS WHICH DO NOT AGREE WITH THE ENTRY WILL BE CIRCLED. DETAILS NOT STATED ON AN ENTRY WILL BE MARKED 'N/S'. ONLY ENTER DETAILS BELOW IF YOU ARE CERTAIN OF THE INFORMATION.

1. Date of birth
2. Place of birth as exactly as possible
3. Full name and surname of person's **father**
4. Full name and maiden surname of person's **mother**
5. Other checking point

TO BE COMPLETED BY GENERAL REGISTER OFFICE:

CHECK POINT	REF:										
	0	1	2	3	4	5	6	7	8	9	10
1											
2											
3											
4											
5											